To,

The Director,

DLF Foundation,

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Dated:

From:

**SARVAHITEY NGO**,

Regn. No. 150/2015

Respected Sir,

**SUBJECT: REQUEST FOR PROCURING BOOKS AND FUNDS IN THE FORM OF DONATIONS FOR A LIBRARY AT NUH (erstwhile MEWAT)**

Sarvahitey is an NGO engaged in the upliftment of the underprivileged through various programmes including, but not restricted to Education, Donation of basic requirements of survival, Sanitation and Health Facilities. Sarvahitey was formed in 2015 and has been continuously striving to improve the educational, economic, health and cultural status of the Indian Society. The NGO is currently running successful projects in Delhi, Noida and Mewat, Haryana.

Although the NGO and its volunteers have been successful in procuring all the required inventory and finances for their projects, the NGO wishes to enhance the quality of one of its project for which it has now approached you with this proposal.

**Brief Description of the Project**:

Sarvahitey, with the help of civil servants and govt. officials of **Babupur in Nuh District (erstwhile Mewat), Haryana**, have successfully procured efforts and sanction to start a Library in the pursuit of spreading education and awareness in a country where even literacy is luxury. 100 Kms from the National Capital, Delhi, in a village where there is but one Government school with 230 students and only 3 teachers, educating a girl child is still a challenge because of the highly patriarchal society. We have been working on this issue and have already got many girls enrolled in the school. With this library we aim to inculcate the divine habit of reading in kids, which will help them be beneficiaries of liberal education in its true sense. The library will cater to all age groups in the adjoining villages. In total it will benefit around 800-900 people. The Library will be the first of its kind in Babupur and the neighbouring villages, thereby changing the entire perspective of the residents of the district towards education.

Sarvahitey has been striving towards Education since its inception, and an all-round education is incomplete without the availability of quality books, both academic and literary. And, to attract the attention of the children and the adults at a place where negligible efforts are afforded towards education, we’ve taken upon ourselves to educate and bring to the notice of all the residents of Nuh (erstwhile Mewat), the importance of quality education and literacy.

In a state, which holds one of the last few positions when it comes to literacy, Sarvahitey is taking a bold, yet hopeful and optimistic step towards upliftment of the society through reading.

**Proposal**

Sarvahitey proposes and thereby requests that it may be provided, for the education of the infants, adolescents, teenagers and adults, books which your esteemed organization can provide it wth, or is of the opinion that the particular books will be utilized in a better manner if donated towards the library in a state where education is not at par with the other national examples. We require Books- Academic (From Grade 1 to 12), Story Books, Magazines and other Educational Books.

For the same, in addition to collecting books through donation, for which we have already had an overwhelming response, we would also require some basic infrastructure such as furniture, plastering and painting of room, flooring, fans etc. Further, we require Funds for buying the books, building an inviting Library, and raising awareness to support the Library. We request you to do your bit in bringing about this change, in educating hundreds of children, in changing thousands of lives.

The Library will not only prove a boon to the kids and young adults, but to the adults as well, who have not been given the opportunity of a fine education. The more the books, the better for the individuals of Nuh, Babupur and other neighboring districts.

We hope and pray for you to peruse this proposal, and finding much merit in it, to provide us with as many books and as much donation as possible for the furtherance of the noble cause which we have undertaken. We would be ever so grateful to you and your organization for the caring attitude that you’d portray towards educating the society through the medium of social service, by providing us the books. We thank you for your consideration.

With your efforts and wishes, we hope to escalate the quality of education and literacy in the district, and steadily, but surely, of the entire state of Haryana. The more your contribution, the faster the development.

Thank You.

Sincerely, and Gratefully,

**Prem Prakash**

Managing Trustee, Sarvahitey

(Ph. No. 8285423423)

**Where to Donate:**

Account name: Sarvahitey

Bank: ICICI

Account number: 103705000397

IFSC Code: ICIC0001037

Abundant Thanks, from us and the kids and residents of Nuh (erstwhile Mewat)!